

Partnerships 4 Families

April 15, 2016

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present:, Chad Wittrock, Tim Jones, Diane Riggert, Teresa Ball, Marilyn Tilley, Amy Carpenter, Matt Heller Area Director Cindy Duhrkopf

Excused: Dawn Rudolph, Kevin Dentlinger, Katie Wheeler, Keith Pedersen,

Guest: none

Quorum was met

Chair, Teresa Ball called the meeting to order at 10:30 a.m. Members introduced themselves and welcomed new members and guests.

Jones made a motion to approve the agenda, Wittrock seconded the motion. The Agenda was approved.

Minutes of February 2016 meeting were reviewed by the Board. Carpenter moved to approve the minutes as written and Heller seconded the motion. All voted in favor.

## **AREA DIRECTORS REPORT**

### **Levels of Excellence:**

- Updating of Needs Assessment and EC Community Plan in progress
- Needs assessment survey currently available doing in conjunction with Head Start
- Participating in Public Health CHNA HIP meetings-every 5 years

**Statewide Area Directors Meeting:** April 6, 2016, materials shared with P4F board and items highlighted.

**Western Iowa Area Directors Meeting:** No March Postponed to May

**Early Childhood Task Force meetings:** June during the day

**ECI Stakeholders Steering Committee:** April 7, 2016

**Facebook:** Continue to promote items every Tuesday or more often

**Funding cycle for FY17** Release March 15<sup>th</sup>, Due May 6<sup>th</sup>

### **Preschools:**

- Will be updating the agreement in place with programs for FY17
- Currently working with preschools to disperse the ASQ and ASQ-SE

### **H.O.P.E.S.:**

- Quarterly meeting in Jefferson on March 25<sup>th</sup>

**Child Care:** Guided Growth project in our area to assist programs in moving forward.

**Stuart Area Child Care:** community meeting is on March 31<sup>st</sup> no decisions made.

**IPTV Ready for School:** Wrapping up the end of year projects, will advocate for other communities.

**Area Director PD:** Attended Google Docs training was very helpful. Prevent Child Abuse Conference April 26 & 27.

**P4F Board PD:** Formulas, funding and how we can allocate

**Lemonade for Life:** Well attended and gave attendees what the next steps while working with who are affected by ACEs.

**Day on the Hill:** Talked with 5 legislators, good response. They all agreed with the legislation to allow flexibility.

**Toddler Fest:** April 16<sup>th</sup>, 10-noon at the Greene County Rec Center, if board members would like to assist please let me know.

## Old Business

Insurance Loss Prevention , it was recommended by ICAP that the computer be plugged into a surge protector and that a yearly Motor Vehicle Report be done on the area director. Duhrkopf will complete both recommendations and report back to ICAP.

Literacy Efforts of the 1000 Books in 2000 Days/Before Kindergarten materials have been shared with 19 libraries in the P4F area. Each will be kicking off the program at their pace.

Needs Assessment results were shared at the Early Childhood Task Force Meetings in March. The consensus from these meetings will be taken to the ECTF in June and goals set.

## New Business

FY17 Proposed Allocation was discussed including formula and possible ramifications.

Fiscal Agent and Employer of Record for FY17 were discussed. A motion by Jones that P4F Board will remain with New Opportunities in FY 17 as the fiscal agent and employer of record including office space. Office space will be designated as the current office or a location at Family Development Center. Riggert seconded the motion. All were in favor.

Other Business: none

## Financial Report and Business

Financial Reports and Vouchers were presented: Riggert made a motion to approve the vouchers, Carpenter seconded the motion, all were in favor. Vouchers were approved.

Heller made a motion to adjourn the meeting, Tilley seconded the motion. All were in favor, meeting adjourned at 11:37 AM.

## Next Meetings

May 20, 2016

10:30-Noon New Opportunities Room D

The meeting ended at 12:00 PM

Minutes respectfully submitted by: Marilyn Tilley