

Partnerships 4 Families

January 15, 2016

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Dawn Rudolph, Chad Wittrock, Kevin Dentlinger, Tim Jones, Diane Riggert, Teresa Ball, Marilyn Tilley, Amy Carpenter, Matt Heller Area Director Cindy Duhrkopf

Excused: Katie Wheeler, Keith Pedersen,

Guest: Sara Skinner, Becky Wolf, Peggy Dentlinger, Sara Miller

Quorum was met.

Chair, Teresa Ball called the meeting to order at 10:30 a.m. Members introduced themselves and welcomed new members and guests.

Carpenter made a motion to approve the agenda, Jones seconded the motion. The Agenda was approved.

Minutes of

November 20, 2015 meeting were reviewed by the Board. Rudolph moved to approve the minutes as written and Riggert seconded the motion. All voted in favor.

## **AREA DIRECTORS REPORT**

### **Levels of Excellence:**

- Updating of Needs Assessment and EC Community Plan in progress
- Needs assessment survey currently available doing in conjunction with Head Start
- Participating in Public Health CHNA HIP meetings-every 5 years
- Updating indicators, demographics

**Statewide Area Directors Meeting:** April 6, 2015

**Western Iowa Area Directors Meeting:** March 2015

**Early Childhood Task Force meetings:** March 2016 will evaluate survey results

**Facebook:** Continue to promote items every Tuesday or more often

**Coordinated Intake:** Zero referrals have come in.

### **Preschools:**

- 3 sites working toward QRS, Having meetings with each to gauge progress
- Currently working with preschools to disperse the ASQ and ASQ-SE

### **H.O.P.E.S.:**

- Presenting at board meeting

**Child Care:** Most centers struggling to meet staffing needs

**Stuart Area Child Care:** Conducting a more formal survey with parents in cooperation with Midwest Partnerships and WCV schools. Toured a potential building for a child care center.

**IPTV Ready for School:** Materials are getting out to the two districts

**Area Director PD:** Will attend Lemonade for Life

**P4F Board PD:** Home visitation in January

**ECI Stakeholders Steering Committee:** January 7, 2015

**Agreed Upon Procedures:** was November 23 & 24, could have report at meeting

**Lemonade for Life:** March 9th, this training is meant as a next step to ACEs, all home visitation staff is planning to attend.

**Day on the Hill:** Early Childhood Day on the Hill is February 23. If board members would like to attend you are welcome to. Focus will be on child care.

**Area Director Schedule:** No scheduled vacations at this time

### **Old Business:**

Insurance Update, Duhrkopf presented quotes for insurance that Mike Franey had gathered for the Board. After review of the insurance policies and quotes Wittrock made a motion that the P4F Board switch insurance carriers to ICAP, Dentlinger seconded the motion. All were in favor. Duhrkopf will follow up with Franey to process the change.

Agreed Upon Procedures report was presented to the Board. There were no findings. Jones voted to accept the report, Rudolph seconded the motion. All were in favor.

Literacy Efforts of 1000 Books in 2000 Days was revisited, Duhrkopf provided the intent of the program is to encourage families to read to their children. It is not intended for the libraries to regulate but offer as a fun program for families with children 0-5. Wittrock made a motion to accept the proposal for Literacy Efforts of 1000 Books in 2000 Days. Jones seconded the motion. All voted in favor. Duhrkopf will be in contact with the local libraries to kick off the efforts.

### **New Business:**

ECl State Meeting December 2015, Duhrkopf provided the agenda from the meeting and highlighted items discussed, including the proposed bill, ECl Steering Committee and the statewide annual report.

Contract Reviews, Duhrkopf has been conducting contract reviews of all the programs, if contractor is shared with another ECl we are doing them in collaboration.

Legislative Session, Duhrkopf provided an update on the "Clean Up Bill" that is being introduced for ECl. This bill could potentially take away the categorical funding. The effects of 12 months eligibility vs 6 months eligibility and how it could affect our Early Childhood dollars.

Conflict of Interest, all Board members were asked to submit an updated Conflict of Interest form and turn it in to Duhrkopf.

The three H.O.P.E.S. contractors provided an update on: Staffing, Growing Great Kids, Caseload/Recruitment.

Board members made a recommendation that Guthrie County Public Health approaches the Audubon County Board of Health for support of offering the H.O.P.E.S. program in Audubon County.

### **Other Business:** none

Financial Report and Business

Financial Reports were reviewed

A motion to accept the vouchers was made by Riggert, Rudolph seconded the motion. Vouchers were approved.

Next Meetings

February 19, 2016

10:30-Noon New Opportunities Room D

**No March Meeting**

The meeting ended at 12:00 PM Minutes respectfully submitted by: Cindy Duhrkopf