

Partnerships 4 Families

July 15, 2016

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Chad Wittrock, Diane Riggert, Teresa Ball, Tim Jones, Dawn Rudolph Area Director Cindy Duhrkopf

Excused Amy Carpenter, Keith Pedersen, Marilyn Tilley

Guest: *none*

Quorum was met for current membership of 9.

Chair, Teresa Ball called the meeting to order at 10:30 a.m. Members introduced themselves and welcomed new members and guests.

Wittrock made a motion to approve the agenda, Jones seconded the motion. The Agenda was approved.

Minutes of June 17, 2016 meeting were reviewed by the Board. Riggert moved to approve the minutes as written and Jones seconded the motion. All voted in favor.

Public Input-None

## **AREA DIRECTORS REPORT**

### **Early Childhood Community Plan**

- Gathering demographic data
- Polishing priorities
- Highlighting collaborative efforts

**Statewide Area Directors Meeting:** September 13, 2016

**Western Iowa Area Directors Meeting:** May 18<sup>th</sup> Retreat Style

**Early Childhood Task Force meetings:** 4 county meeting October 12

**ECI Stakeholders Steering Committee:** August will be last one

**Facebook:** Continue to promote items every Tuesday or more often

**Early Childhood Task Force Meeting:** Setting schedule for 4 county meeting in October, individual county meetings in March and June. Schedule will be out in August.

### **Preschools:**

- Will be updating the agreement in place with programs for FY17
- Attending preschool meetings to promote availability of funding
- Starting to process preschool applications

### **H.O.P.E.S.:**

- DAISEY timetable in process for going live on July 18<sup>th</sup>
- REDCap is now inactive
- Programs will take the year to assess if they still need Visit Tracker
- Carroll and Greene have received Re-Credential
- Guthrie site visit July 12 and 13<sup>th</sup>

### **Child Care:**

- Discussions began in June regarding need for more communication with child care, schools and parents regarding children on IEP's.

- Child Care Center directors meet the end of June, discussed changes to CCDBG
- Meeting with Greene County ELC regarding future needs

**Annual Report:** due September 15<sup>th</sup> will ask for email vote, final at meeting. Programs reports due August 1<sup>st</sup>, will meet with Sheri Mertz CFO regarding year end financials.

**Area Director PD:** Attend Iowa AEYC Retreat July 8/9<sup>th</sup>

**P4F Board PD:** Early Childhood Community Plan

**Area Director Schedule:** Out of state July 16-22

#### Old Business

Recruitment of P4F Board Members, Duhrkopf updated the board on actions that are being taken to recruit male members from Guthrie or Audubon Counties.

Sarah Zach-Exira is willing to serve on the P4F Board. Riggert made a motion to accept Zach as a member, Wittrock seconded the motion. All voted in favor. Zach will begin her service in September for a three year term.

#### New Business

Evaluation of Area Director was submitted by board members. Duhrkopf thanked the board for assisting with the review.

Schedule of P4F Board meeting for FY17 was shared. It was decided to not meet during October and March. Board members were encouraged to attend the ECTF joint meeting on October 12 and the March county ECTF meeting instead. Jones made a motion to accept the schedule of eight board meeting for FY17, Rudolph seconded the motion. All were in favor the schedule stands.

Four County ECTF October meeting will be held October 12<sup>th</sup> at Whiterock Conservancy Shelter House on Hwy 141. Duhrkopf is encouraging all early childhood providers and those that serve families with children 0-5 to attend.

Election of Officers was held, nominations were: Ball for Chair, Wittrock for Vice Chair, Tilley for Secretary, Jones for Treasurer. Rigger made a motion to accept the nominations, Rudolph seconded the motion. All were in favor. Motion passed.

#### Other Business-None

#### Financial Report and Business

Financial Reports, Duhrkopf spent time going over the year end projections of carry forward. She will meet with New Opportunities CFO Sheri Mertz to finalize FY16 in August.

Wittrock made a motion to approve the vouchers, Ball seconded the motion, all were in favor, vouchers were accepted as files.

Next Meetings September 16, 2016

10:30-Noon New Opportunities Room D

Riggert made a motion to adjourn the meeting; Wittrock seconded the motion, the meeting ended at 11:10 PM

Minutes respectfully submitted by: Cindy Duhrkopf