

Partnerships 4 Families

November 18, 2016

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Diane Riggert, Teresa Ball, Tim Jones, Dawn Rudolph,, Marilyn Tilley, Amy Carpenter, Sarah Zach Area Director Cindy Duhrkopf  
Excused Chad Wittrock, Keith Pedersen

Guest: Trisha Christensen, Jeanne Running, Deb Marten, Beth Walters

Quorum was met.

Chair, Teresa Ball called the meeting to order at 10:32 a.m. Members introduced themselves and welcomed new members and guests.

Rudolph made a motion to approve the agenda, Riggert seconded the motion. The Agenda was approved.

Minutes of September 16, 2016 meeting were reviewed by the Board. Zach moved to approve the minutes as written and Jones seconded the motion. All voted in favor.

Public Input none

## **AREA DIRECTORS REPORT**

### **Early Childhood Community Plan**

- Promoted three focus areas at ECTF October 12

**Statewide Area Directors Meeting:** December 7, 2016

**State ECI Board Meeting:** November 4, 2016-See overview

**Early Childhood Stakeholders Meeting:** December 13, 2016 PM

**Western Iowa Area Directors Meeting:** November 30, 2016

**Early Childhood Task Force meetings:** March 2016

**Core Services Committee-**Short Term-Developing template

**Early Childhood Formula:** A committee is working toward a recommendation for a formula that is more stable for ECI areas. See LSA note.

**Social Media/Facebook:** Continue to promote items every Tuesday or more often

**Early Childhood Task Force Meeting:** Had over 30 people at the ECTF in October, good information about basic needs for families, great information for promoting through social media by Chad Wittrock.

**1000 Books Before Kindergarten:** Promoted and shared more materials with libraries. Some are re-promoting this fall after summer reading programs. I am trying to connect with child care providers to promote program.

**Safe Sleep:** Working on Certificate that would be presented to area retailers that provide Safe Sleep garments for sale in their stores. We could visit area retailers and present certificate.

### **Preschools:**

- Fall payments have been made to majority of preschools
- Still funding available
- Developed outline and application for school districts to provide a literacy night
- 8 of 14 have committed to doing one, will purchase items in advance
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**H.O.P.E.S.:**

- DAISEY reporting system now up and going.
- Quarterly meeting was September 22<sup>nd</sup>, tele conferenced with VNS re: GGK
- Encouraging programs to increase enrollment, Average length of stay 15 months

**Child Care:**

- New CCDBG rules go into place October 1. Essentials Training two in area
- Emergency Management Plans, meetings in all four counties
- Discussion regarding QRS numbers in our area. Whose responsibility?

**Area Director PD:** none scheduled at this time.

**P4F Board PD:** Child Care

**Area Director Schedule:** Off most of Thanksgiving week and Christmas week. Will begin part time position with Grow Greene County December 1

**Old Business**

Recruitment of P4F Board Members, Duhrkopf has been taking at least three action steps every week in an attempt to recruit two additional board members.

**New Business**

Agreed Upon Procedures will be performed December 5/6, 2016

Public Awareness Plan FY17 Motion to approve made by Ball seconded by Riggert to accept the FY17 Public Awareness Plan. All were in favor.

P4F Policies and Procedures Motion to approve made by Tilley seconded by Jones. All were in favor.

Child Care Resource and Referral presentation by Deb Marten and Beth Walters, information included an update on the Child Care Development Block Grant.

Child Care Project update by Trisha Christensen was given to the board.

**Other Business****Financial Report and Business**

Financial Reports were received.

A motion to approve the vouchers was made by Carpenter, seconded by Rudolph. All were in favor.

**Next Meetings**

January 20, 2016 10:30-Noon New Opportunities Room D

No December meeting

Jones made a motion to adjourn the meeting, it was seconded by Zach, meeting adjourned at 11:52.

Minutes respectfully submitted by: Marilyn Tilley