

Partnerships 4 Families

September 16, 2016

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present:, Chad Wittrock, Diane Riggert, Teresa Ball, Tim Jones, Marilyn Tilley, Area Director Cindy Duhrkopf

Excused Amy Carpenter, Sarah Zack, Keith Pedersen, Dawn Rudolph,

Guest: *none*

Quorum was met

Chair, Teresa Ball called the meeting to order at 10:32 a.m.

Wittrock made a motion to approve the agenda, Riggert seconded the motion. The Agenda was approved.

Minutes of July 15, 2016 meeting were reviewed by the Board. Jones moved to approve the minutes as written and Wittrock seconded the motion. All voted in favor.

Public Input-None

AREA DIRECTORS REPORT

Early Childhood Community Plan Completed and ready for approval

Statewide Area Directors Meeting: September 13, 2016, agenda and update provided

Early Childhood Stakeholders Meeting: September 13, 2016 AM

Western Iowa Area Directors Meeting: November 30, 2016

Early Childhood Task Force meetings: 4 county meeting October 12

Core Services Committee-Short Term

Social Media/Facebook: Continue to promote items every Tuesday or more often

Early Childhood Task Force Meeting: Developing an engaging agenda for the 4 county meeting.

1000 Books before Kindergarten: Will do another push with libraries this fall to promote and seek community funds to help with promotion and prizes.

Preschools:

- Processed applications August/Sept currently 39 enrolled, down from FY16
- Attended preschool meetings to promote availability of funding
- Vouchers have been sent to preschools to request payment for students
- Will assess preschool funding in October for offering literacy events

H.O.P.E.S.:

- DAISEY web based data system live July 18 and going well, reports due Oct 10
- REDCap is now inactive, year-end reports were accurate
- Programs will take the year to assess if they still need Visit Tracker
- Carroll and Greene have received Re-Credential
- Guthrie update: Had visit in July and received Certificate in September

Child Care:

- Discussions took place with AEA, preschools and child care centers-Success!
- New CCDBG rules go into place October 1. Essentials Training in Dec.
- Emergency Management Plans, meetings in all four counties
- Discussion regarding QRS numbers in our area. Whose responsibility?
- Children's Nest celebrated one year in business, full with infant list

Annual Report: was submitted in August prior to the September 15 deadline, work was completed in July and August for the on line report.

Area Director PD: none scheduled at this time.

P4F Board PD: Early Childhood Community Plan

Area Director Schedule: Nothing unusual this fall that is planned

Old Business

Recruitment of P4F Board Members, unfortunately Wes Polichy will be unable to join the P4F Board due to other commitments. The board agreed that we have given a good faith effort to reaching gender balance and will peruse filling vacancies with male or female members.

New Business

P4F FY16 Annual Report was reviewed. Jones made a motion to approve the report, Riggert seconded the motion. All were in favor, the report was approved.

Allocation of Final Carry Forward into FY17 was discussed. A motion was made by Wittrock to provide \$3000 of Quality Improvement funding to Greene County Early Learning Center for the child care study to be conducted by First Children's Finance. The remaining amount of funding will be split equally between the three HOPES programs. Ball seconded the motion. All voted in favor, motion carried.

P4F Early Childhood Community Plan 2016 was discussed; Duhrkopf provided an overview of the plan and updates that were made. Tilley made a motion to accept the plan, Riggert seconded the motion, all voted in favor, the plan was approved.

Review of P4F By Laws took place. Duhrkopf pointed out that even though the P4F Board is meeting less, they are still fulfilling the requirement of their by-laws. Jones made a motion to accept the by-laws as they stand. Wittrock seconded the motion; all were in favor, the Partnerships 4 Families By-Laws stand as written.

Financial Report and Business

Motion to approve the vouchers was made by Tilley, Riggert seconded the motion, all were in favor, vouchers were approved.

Next Meetings

November 18, 2016 10:30-Noon New Opportunities Room D
No October or December meetings

The meeting ended at 11:38 AM Minutes respectfully submitted by: Marilyn Tilley