

Partnerships 4 Families

FY2018 Calendar of Events

July 2017	August 2017
<ul style="list-style-type: none"> • Release newsletter • New fiscal year begins-finalize any contracts remaining • Set up new financial worksheet, binders etc., • Meet with fiscal agent to establish codes, reports etc. • July 15, 2017 4th Quarter state financial report due • Early Childhood Task Force yearly schedule • July 21, 2017 – Board meeting <ul style="list-style-type: none"> ○ Welcome new members/Board Matrix Update ○ Area Directors performance evaluation & PD Plan ○ Performance Evaluation of Board & PD Plan ○ Election of Officers If not done in June ○ Annual Calendar of Events ○ Finalize any contracts for new year • Provider vouchers due 10th of the Month <p>State/Area Meetings Western Iowa ECI AD July 11, 2017 Denison</p>	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • No Board meeting per By Laws • Close out previous year • Prepare Annual Report • Updating of P4F Policies & Procedures <p>State/Area Meetings None</p>
September 2017	October 2017
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • September 15, 2017– Annual Report due to State ECI • September 15, 2017 – Board meeting <ul style="list-style-type: none"> ○ Approve state annual report ○ Approve state financial statement ○ Allocate remaining carry forward ○ Annual Review of By-Laws ○ Annual Review of Community Plan Priorities (July) <p>State/Area Meetings</p> <ul style="list-style-type: none"> ○ ECI State Board meeting September 8, 2017 ○ ECI Stakeholders Alliance September 12, 2017 AM ○ State Director meeting September 12, 2017 PM 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • October 20, 2017 – Board will not met unless action is required on business <p><i>Early Childhood Task Force Meetings Or 4 County Meeting</i></p> <ul style="list-style-type: none"> ◆Audubon County ◆Carroll County ◆Greene County ◆Guthrie County <p>State/Area Meetings None</p>
November 2017	December 2017
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Audit conducted in Nov/Dec at New Opp AUP-Earlier? • November 17, 2017 – Board meeting <ul style="list-style-type: none"> ○ Notes of ECI State Meeting Shared ○ Annual Review of P4F Policy & Procedures ○ H.O.P.E.S. Family Support ○ Proposed Performance Measurers/Comp <p>State/Area Meetings</p> <ul style="list-style-type: none"> • ECI State Board meeting November 3, 2017 • Western Iowa ECI AD November 2017 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • No Board Meeting Per By Laws • Audit Finalized <p>State/Area Meetings</p> <ul style="list-style-type: none"> • ECI Stakeholders Alliance December 12, 2017 • ECI Area Directors December 6, 2017

January 2018	February 2018
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Contract Monitoring Jan-March • January 15, 2018 – 2nd quarter State ECI financial report due • January 15, 2018 – Program reports due • January 19, 2018 – Board meeting <ul style="list-style-type: none"> ○ Conflict of Interest & Ethic Statement ○ Contract Monitoring Schedule ○ Child Care Focus <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Contract Monitoring Jan-March • February 16, 2018 – Board meeting <ul style="list-style-type: none"> ○ Preschool Overview ○ Legislative priorities and action ○ Annual review of program performance measures ○ Annual Review of indicators ○ Board member terms (recruitment) ○ Annual Review of P4F Policy & Procedures ○ Legislative action ○ RFP Released <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA
March 2018	April 2018
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • March 16, 2018 – Board will NOT meet • Release FY2018 Request for renewal <p><i>Early Childhood Task Force Meetings</i></p> <ul style="list-style-type: none"> ◆Audubon County ◆Carroll County ◆Greene County ◆Guthrie County <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • April 21, 2018 – Board meeting <ul style="list-style-type: none"> ○ Complete any required items neglected ○ • April 20, 2018 – 3rd quarter reports due • FY2018 Request for Renewals due or in May <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA
May 2018	June 2018
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • FY2018 Request for Renewals due • May 18, 2018 – Board Meeting <ul style="list-style-type: none"> ○ FY18 Funding recommendations <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Issue contracts • Submit annual budget by July 15 • June 15, 2018 – Board meeting <ul style="list-style-type: none"> ○ Finalize FY18 funding ○ Board Rotation ○ Possible Election of Officers <p><i>Early Childhood Task Force Meetings</i></p> <ul style="list-style-type: none"> ◆Audubon County ◆Carroll County ◆Greene County ◆Guthrie County <p>Conduct Board Evaluation at ECTF</p> <p><u>State/Area Meetings</u></p> <ul style="list-style-type: none"> • TBA