

Partnerships 4 Families

January 20, 2017

Meeting Took Place at New Opportunities in Carroll, Iowa

Members present: Chad Wittrock, Diane Riggert, Teresa Ball, Tim Jones, Dawn Rudolph, Area Director Cindy Duhrkopf

Excused Amy Carpenter, Keith Pedersen, Marilyn Tilley, Sara Zak

Guest: Jeanie Running, Trisha Christensen, Megan Bernholtz

Quorum was met.

Chair, Teresa Ball called the meeting to order at 10:33 a.m.

Rudolph made a motion to approve the agenda with the addition of Karen Gotto's name under old business, Riggert seconded the motion. The Agenda was approved.

Minutes of November 18, 2016 meeting were reviewed by the Board. Jones moved to approve the minutes as written and Wittrock seconded the motion. All voted in favor.

## **AREA DIRECTORS REPORT**

### **Early Childhood Community Plan**

- Promoted three focus areas at ECTF October 12

**Statewide Area Directors Meeting:** December 7, 2016 upcoming April 19, 2017

**State ECI Board Meeting:** January 6, 2017

**Early Childhood Stakeholders Meeting:** February

**Western Iowa Area Directors Meeting:** February 8, 2017

**Early Childhood Task Force meetings:** March 2016

**Core Services Committee-**Short Term-Developing template

**Early Childhood Formula:** A committee is working toward a recommendation for a formula that is more stable for ECI areas. On Agenda.

**Social Media/Facebook:** Continue to promote items every Tuesday or more often

**Early Childhood Task Force Meeting:** Our March meeting will focus on

**1000 Books before Kindergarten:** Continue to engage libraries in promoting the program.

### **Preschools:**

- Spring payments have been made to majority of preschools
- 12 school districts signed up for a date, more information in meeting

### **H.O.P.E.S.:**

- DAISEY reporting system now up and going.
- Wealth of information coming out of DASIEY reports
- Encouraging programs to increase enrollment, Average length of stay 15 months

### **Child Care:**

- New CCDBG rules go into place October 1. Essentials Training two in area
- Emergency Management Plans, meetings in all four counties

### **Board Support**

- Agreed upon procedures, follow up and packing of files in attic
- On site program visits in January
- Electronic materials back up
- Insurance renewal
- Mid year reporting of financials

**Area Director PD:** none scheduled at this time.

**FY18:** Will request full RFP

**P4F Board PD:** Preschool

**Area Director Schedule:** No major time off scheduled at this time. Anticipate time off in May for grandchild.

#### Old Business

Recruitment of P4F Board Members Genelle Deist and Karen Gotto to the P4F Board was presented. Riggert made a motion to accept the nomination of Genelle Deist and Karen Gotto to the P4F Board and to start in February. Rudolph seconded the motion. All were in favor.

#### New Business

FY16 Agreed Upon Procedures report was presented. Jones made a motion to approve the report, Riggert seconded the motion. The report was approved by the P4F Board.

Early Childhood Formula Recommendation was presented. After discussion Jones made a motion to recommend Option 9 funding formula to the ECI State Board. Wittrock seconded the motion. All were in favor. Duhrkopf will submit the recommendation via the survey prior to March 1<sup>st</sup>.

Duhrkopf shared that all programs will write a full application this fiscal year. The questions to the FY18 RFP Application were shared with the board. Jones made a motion to approve the FY 18 RFP Application as submitted, Rudolph seconded the motion. All were in favor motion passed. Duhrkopf will release the application on March 1<sup>st</sup> and application will be due May 5<sup>th</sup> at noon.

Preschool Support and Area Preschools information was shared by Duhrkopf updating the board on the use of preschool funding.

Budget Reductions were discussed. It is unknown as of this meeting the exact amount of the cut but with indication that it will be 4.25%. After discussion on where the funding could come from without effecting programs Wittrock made a motion to alert the literacy program, New Opportunities Dental Health, Child Care Resource and Referral and the Child Care Project that they should anticipate cuts pending our notification from the state. Ball seconded the motion. All were in favor motion passed.

Quarterly Reports updates were given.

#### Other Business-non

#### Financial Report and Business

Financial Reports were provided to the board. Rudolph made a motion to approve the November and December vouchers. Jones seconded the motion. All were in favor the vouchers were approved.

Next Meeting is February 17, 2017 10:30 AM at New Opportunities, H.O.P.E.S. programs will be presenting. There will be no March meeting.