

Partnerships 4 Families ECI Board July 19, 2013 Minutes

Meeting Held: New Opportunities in Carroll, Iowa
Recording Secretary: Teresa Ball

Members present: Everett Grasty, Matt Heller, Amy Carpenter, Chad Wittrock, Kevin Dentlinger, Diane Riggert, Teresa Ball, Abby Rasmussen, Kristine Tidgren, Area Director Cindy Duhrkopf, Marilyn Tilley

Excused: Dominic Brown

Guest: none

Quorum was met

Chair, Amy Carpenter called the meeting to order at 10:30 a.m. Members introduced themselves and welcomed new members and guests.

Grasty made a motion to approve the agenda, Rasmussen seconded the motion. The Agenda was approved.

Minutes of June 21, 2013 meeting were reviewed by the Board. Ball moved to approve the minutes as written and Wittrock seconded the motion. All voted in favor.

Public Input: none

Area Directors Report:

Levels of Excellence Due December 31, 2013: currently working on the following

- Completed 3 sections of the Early Childhood Community Plan
- Plan is to complete by August 1, have it reviewed by 2 persons in August: Donna Sutton and Jean Schwab
- Present to the P4F Board in September
- August will be spent gathering artifacts

H.O.P.E.S. REDCap and Visit Tracker:

- Visit Tracker was purchased by each county and are learning the new system
- REDCap will go statewide July 1

Early Childhood Task Force: Schedule is available, would appreciate board members trying to attend one meeting each year.

Statewide Area Directors Meeting: Next meeting in September

Southwest Iowa Area Directors Meeting: Next meeting in August

Preschool: Doing end of year visits and collecting assessment information on children that received scholarships. Trainings have wrapped up for the year. Corey Sebetka has taken a full time teaching position in Manning. She will continue to teach two classes for teachers this coming year on Monday evenings.

Board Recruitment: Will be recruiting an additional member from Greene County.

Area Directors Schedule: Vacation July 25-31, out of state and unavailable

Annual Report: Collecting information for annual report. Due September 15

Rasmussen made a motion to approve Director's report, Riggert seconded. The motion was approved.

Old Business:

FY14 Funding: submitted budgets to the state and approved

Additional Board Member Greene County: Dominic Brown will be unable to make our meetings and has resigned from the board. Grasty moved to accept the resignation and Riggert seconded. It was approved.

Pastor Tim Jones of Trinity Lutheran Church in Jefferson submitted an application to the board. Tidgren made a motion to approve application of Pastor Jones, Tilley seconded. The motion was approved.

New Business:

The Area Directors Performance Review & Goals for the year were presented. Rasmussen made a motion to accept the goals of the Area Director. Riggert seconded the motion. All were in favor. Motion passed.

The Early Childhood Task Force Meeting Schedule was shared with the Board. Duhrkopf encouraged board members to attend at least one of the ECTF meetings in their county this year. It would allow them to hear about the work of the early childhood providers in their counties.

The Yearly Plan for meetings and professional development of the P4F Board was presented. Riggert made a motion to approve Yearly Plan, Grasty seconded. The motion plan was accepted.

Time was spent reviewing the Levels of Excellence Review Matrix and Tool N with an update by Duhrkopf regarding the work that she would be doing during July and August to collect the documentation needed. She will also be working on the Early Childhood Community Plan (ECCP). The Board will have the ECCP for review at the September meeting along with the annual report.

Other Business: none

Financial Report and Business

Vouchers were presented. Grasty made a motion to approve the voucher, Ball seconded the motion. All were in favor, vouchers were approved.

Next Meeting

September 20, 2013 10:30 AM New Opportunities, Room D

Motion to adjourn the meeting was made by Riggert, and Wittrock seconded. All were in favor and meeting adjourned at 12:05pm.

These minute's we amended on November 15, 2014 to include location of meeting and who took minutes.