

Partnerships 4 Families

FY2019 Calendar of Events

July 2018	August 2018
<ul style="list-style-type: none"> • Release newsletter • New fiscal year begins-finalize any contracts remaining • Set up new financial worksheet, binders etc., • Meet with fiscal agent to establish codes, reports etc. • July 15, 2018 4th Quarter state financial report due • Early Childhood Task Force yearly schedule • July 20, 2018 – Board meeting <ul style="list-style-type: none"> ○ Welcome new members/Board Matrix Update ○ Area Directors performance evaluation & PD Plan ○ Performance Evaluation of Board & PD Plan ○ Election of Officers If not done in June ○ Annual Calendar of Events ○ Finalize any contracts for new year • Provider vouchers due 10th of the Month <p>State/Area Meetings Webinar July 10th 9:00 to 10:30 Walk Through of Tools</p>	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • No Board meeting per By-Laws • Close out previous year • Prepare Annual Report • Updating of P4F Policies & Procedures <p>State/Area Meetings None</p>
September 2018	October 2018
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • September 15, 2018– Annual Report due to State ECI • September 21, 2018 – Board meeting <ul style="list-style-type: none"> ○ Approve state annual report ○ Approve state financial statement ○ Allocate remaining carry forward ○ Annual Review of By-Laws ○ Annual Review of Community Plan Priorities (July) <p>State/Area Meetings</p> <ul style="list-style-type: none"> ○ ECI State Board meeting September 7, 2018 ○ ECI Stakeholders Alliance September 11, 2018 AM ○ ECI Webinar September 12, 2018 9:00 AM 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • October 19, 2018 – Board will not met unless action is required on business <p><i>Early Childhood Task Force Meetings</i></p> <ul style="list-style-type: none"> ◆Audubon County October 23, 2018 4:00 PM ISU Extension ◆Carroll County October 24, 2018 1:00 PM FRC ◆Greene County October 17, 2018 1:00 PM ISU Extension ◆Guthrie County October 16, 2018 4:00 PM ISU Extension <p>State/Area Meetings Iowa Early Childhood Summit October 3, 2018 ECI Area Directors Meeting October 10, 2018 All Day</p>
November 2018	December 2018
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Audit • November 16, 2018 – Board meeting <ul style="list-style-type: none"> ○ Notes of ECI State Meeting Shared ○ Annual Review of P4F Policy & Procedures ○ Preschool Focus ○ Needs Assessment for 2020 ○ Proposed Performance Measurers/Comp <p>State/Area Meetings</p> <ul style="list-style-type: none"> • ECI State Board meeting November 8, 2018 • Western Iowa ECI AD November 2018 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • No Board Meeting Per By-Laws • Audit <p>State/Area Meetings</p> <ul style="list-style-type: none"> • ECI Stakeholders Alliance December 11, 2018 • ECI Area Directors December 5, 2018

January 2019	February 2019
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Contract Monitoring Jan-March • January 15, 2019 – 2nd quarter State ECI financial report due • January 15, 2019 – Program reports due • January 18, 2019 – Board meeting <ul style="list-style-type: none"> ○ Conflict of Interest & Ethic Statement ○ Contract Monitoring Schedule ○ Child Care Focus <p>State/Area Meetings</p> <ul style="list-style-type: none"> • Early Childhood Day on the Hill January 17,2019 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Contract Monitoring Jan-March • February 15 2019 – Board meeting <ul style="list-style-type: none"> ○ HOPES Presentation ○ Legislative priorities and action ○ Annual review of program performance measures ○ Annual Review of indicators ○ Board member terms (recruitment) ○ Annual Review of P4F Policy & Procedures ○ Legislative action ○ RFP Released <p>State/Area Meetings</p> <ul style="list-style-type: none"> • TBA
March 2019	April 2019
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • March 15, 2019 – • Release FY2019 Request for renewal <p><i>Early Childhood Task Force Meetings</i></p> <ul style="list-style-type: none"> ◆Audubon County March 18, 2019 4:00 PM ISU Extension ◆Carroll County March 20, 2019 1:30 PM FRC ◆Greene County March 27, 2019 1:00 PM ISU Extension ◆Guthrie County March 26, 2019 4:00 PM ISU Extension <p>State/Area Meetings</p> <ul style="list-style-type: none"> • TBA 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • April 19, 2019 – Board meeting Possible Cancel due to Easter <ul style="list-style-type: none"> ○ Complete any required items neglected ○ • April 20, 2019 – 3rd quarter reports due • FY2019 Request for Renewals due or in May <p>State/Area Meetings</p> <ul style="list-style-type: none"> • TBA
May 2019	June 2019
<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • FY2019 Request for Renewals due • May 17, 2019 – Board Meeting <ul style="list-style-type: none"> ○ FY18 Funding recommendations <p>State/Area Meetings</p> <ul style="list-style-type: none"> • TBA 	<ul style="list-style-type: none"> • Release newsletter • Provider vouchers due 10th of the Month • Issue contracts • Submit annual budget by July 15 • June 21, 2019 – Board meeting <ul style="list-style-type: none"> ○ Finalize FY18 funding ○ Board Rotation ○ Possible Election of Officers <p>State/Area Meetings</p> <ul style="list-style-type: none"> • TBA